



HUB CITY DISPLAY LTD.

1740 ONTARIO AVENUE, SASKATOON, SK S7K 1T1

PHONE (306) 653-3705

E- Mail: info@hubcitydisplay.com

Website: www.hubcitydisplay.com

CUSTOM LABOUR ORDER FORM

| | |
|-----------------------------|--|
| COMPANY: | NAME OF SHOW: |
| STREET: | SHOW DATES: |
| CITY: | CONTACT NAME: |
| PROVINCE: POSTAL CODE: | PHONE NUMBER: |
| EMAIL ADDRESS: | FAX NUMBER: BOOTH NUMBER: |

Minimum Charge is 3 hours for Installation and 3 hours for Dismantle Per Person.

| INSTALLATION & DISMANTLE RATES | | |
|--------------------------------|--|----------------------------|
| Regular Time (RT): | 8:00 a.m. – 4:00 p.m. Monday to Friday | \$75.00 per hr/per person |
| Overtime (OT): | 4:00 p.m. – 8:00 p.m. Monday to Friday 8:00 a.m – 4:00 p.m. Saturday & Sunday | \$112.50 per hr/per person |
| Double Time (DT): | All other hours including Statutory Holidays | \$150.00 per hr/per person |

| INSTALLATION: (estimated requirements) | | | |
|--|-------------|-------------------|----|
| # of _____ installers | _____ hours | \$75.00/hr. (RT) | \$ |
| # of _____ installers | _____ hours | \$112.50/hr. (OT) | \$ |
| # of _____ installers | _____ hours | \$150.00/hr (DT) | \$ |
| Date Required: _____ Start Time: _____ Finish: _____ | | | |

| DISMANTLE: (estimated requirements) | | | |
|--|-------------|-------------------|----|
| # of _____ installers | _____ hours | \$75.00/hr. (RT) | \$ |
| # of _____ installers | _____ hours | \$112.50/hr. (OT) | \$ |
| # of _____ installers | _____ hours | \$150.00/hr (DT) | \$ |
| Date Required: _____ Start Time: _____ Finish: _____ | | | |

| | | |
|---|---|--|
| Client Supervised? Yes () No () On Site Cell # _____ If yes, Supervisor's name: _____ | Total Estimated Charge | |
| Supervised by Hub City Display Representative Yes () No () If yes, add 25% to total estimated charges | 25% Supervision Fee | |
| The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products) | Subtotal | |
| Ladders required, qty _____ | 10' or under – \$75.00 12' or higher – \$95.00 | |
| Special Instructions: | GST 5% (R102417581) | |
| | PST 6% | |
| | Total Amount Due | |
| A 25% Cancellation Fee Will Be Processed For Orders Received And Then Cancelled. If Service Has Already Been Provided, 100% Of Original Order Will Be Applied. We Reserve The Right To Adjust Orders Calculated Inaccurately Or Received After The Pre Show Date. All Prices In Canadian Dollars. | | |

METHOD OF PAYMENT:

Cheque

Mastercard

Visa

Debit

Cash

CREDIT CARD #

EXP. DATE:

I HEREBY AGREE TO THE ABOVE RATES AND TERMS:

CUSTOMER SIGNATURE: _____ DATE: _____

“SETTING YOU UP FOR SUCCESS”