



### **Seeking A Contract Associate for CK Golf Solutions Ltd.**

CK Golf works with golf courses and other golf industry partners throughout Western Canada, although most of our work is done remotely. Over the last 14 years we have worked with private, semi-private, public, 9 hole and 18 hole golf courses owned by single owners, members, boards and municipalities as well as golf associations and suppliers.

A sampling of the services CK Golf provides includes (but are not limited to):

- Internet marketing services
- Communication and Marketing plans
- Strategic planning
- Financial reviews
- Event management
- Golf consortium tourism marketing
- Hiring & recruiting services

We're only successful if the golf courses we work with are successful.

CK Golf and Principal's Jeff and Tara Ciecko have a combined 50+ years experience in the golf industry including 14 years operating CK Golf with the goal of always striving to improve the industry.

The Contract Associate, reporting to the Senior Associate, is responsible for all related aspects of our business as assigned. You will be a Team Player and will have exceptional communication skills. You will provide awesome content creation along with internet marketing best practices to make our clients successful. This is an excellent opportunity to grow within CK Golf.

Your primary responsibilities for our clients will include:

- Club communications
- Story telling
- Social media management
- Analytics reporting
- Development of CK Golf's business



As this is contract position, the work can be preformed from anywhere in the World, although familiarity with the Canadian Golf Industry is preferred. Timelines will be provided as to when projects need to be completed but can be done any day or any time as long as completed on their due dates. We don't work a Monday to Friday, 9am to 5pm work week and are very flexible with schedules.

A strong background in public, private or corporate golf will be considered an asset but is not necessary.

The following will be considered an asset, but are not required:

- Very strong written communication skills
- Working knowledge of Mailchimp, Constant Contact, Jonas email services
- Strong Excel or Numbers usage and ability to understand data
- Basic experience with Wordpress and use of Canva
- Previous use of the Gallus mobile app
- A Mac computer
- Basic understanding of the business of golf

The successful candidate will have excellent communication skills with the team and our clients/partners.

On behalf of CK Golf, resumes with a cover letter (in one document and as a PDF) can be emailed to:

Jordie Arthur, Senior Associate, CK Golf  
jordie@ckgolf.ca

Subject Line: Work With CK Golf

Deadline for applications: Friday, May 20, 2022.

Compensation for this position will be project based starting at \$20/ hour. Hours will vary weekly as project work is needed. Pay is by e-transfer on the 1st and 16th of each month with provided invoice. Some travel may be required but most work will be completed from your home office.

Only those candidates selected for an interview will be contacted.