



ASSISTANT GOLF PROFESSIONAL

LOCATION

Kuwait City, Kuwait

COURSE WEBSITE

www.saharakuwait.com

EMPLOYMENT TERM

Permanent and Seasonal
(November-April)

DEADLINE TO APPLY

January 31, 2022

START DATE

Immediate

PGA OF CANADA SPECIALIZATION

Golf Operations



The Sahara Kuwait Golf Club is seeking the services of an Assistant Professional to help the Head Golf Professional in the management of the facility's day-to-day golf operations.

ABOUT COURSE

The Sahara Kuwait Golf Club was established in 2015 and was originally designed by Sahara Kuwait Golf and Country Club. The Sahara Kuwait Golf Club has hosted the GCC Championship, and the MENA Tour events.

JOB SUMMARY

The ideal candidate will be responsible to supervise golf operations in the absence of the Golf Operations Manager. All duties of the position shall be performed with a commitment to the highest level of customer service and total satisfaction of all members and guests, which will include, but are not limited to checking in golfers, handling cash, maintaining control of the tee sheet, organizing tournaments and leagues, creating a robust junior program, conducting Golf Lessons, and developing good relationships with members.

RESPONSIBILITIES

- Manage the practice facility.
- Design the teaching curriculum and customize weekly to suit the skill level of the players to ensure maximum development.
- Responsible for efficient and friendly customer service throughout the pro shop, checking in golfers, accurately ringing up charges at the register and properly checking in all golfers prior to play.
- Responsible for proper cash handling procedures as well as making sure that all standards of operations are being met.
- Maintain control of the tee sheet and collect all guest, cart and other fees.
- Respond to inquiries and book tee-times for members and visitors, helping them do it online when assistance is required.
- Converse with members and guests in a friendly manner, developing relationships to encourage a friendly environment.
- Focus attention on members and guests needs and remain calm, professional and courteous at all times.
- Help organize and promote all Club Tournaments and other special events/functions at the Club.
- Oversee all aspects of outside golf operations including the team of staff members, this includes but is not limited to golf cart parking, storage, cleaning, etc.

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- Assist on inventory controls, checking-in merchandise in accordance with procedures, organization of storage and display areas, inventory, etc.
- Perform close of business functions following guidelines and procedures established by the Club.
- Ensure daily assignments are completed in their respective areas to meet Club standards.
- Notify supervisors of member/guest complaints at the time they occur and resolve customer complaints as soon as possible.
- Perform additional duties as may arise and as may be assigned.

QUALIFICATIONS

- PGA of Canada member in good standing
- Excellent communication and organizational skills
- Strong interpersonal and problem-solving abilities
- Highly responsible & reliable
- Ability to work cohesively as part of a team
- Leadership skills
- Multitasking ability
- Friendly and professional demeanor
- Customer-service oriented
- Strong attention to detail
- Empathy
- Self-Control
- Patience
- Confidence
- Communication skills
- Effective listening
- Attentiveness
- Time management
- Willingness to improve
- Product knowledge

COMPENSATION

- \$2,000-\$3000 (Tax Free Per Month)
- 30% Teaching Revenue

BENEFITS/PERKS

- Meal Program
- Playing Privileges
- Equipment and Clothing Discounts
- Continued Professional Development
- Tournament Entries
- Government and Private Medical Insurance Coverage
- Transportation to and from work
- Shared Employee Accommodation
- Transportation to and from work
- Flights to and from Canada will be paid by Sahara.

CONTACT INFORMATION

Qualified applicants are required to submit their resume and cover letter to:

rmoosesian@saharakuwait.com Attention: Razmic Moosesian

The Sahara Kuwait Golf Club is an equal opportunity employer and is committed to creating an accessible and inclusive organization as well as providing barrier-free and accessible employment practices in compliance with relevant legislation.