

# TIPS FOR EFFECTIVE JOB SEARCHING

## KEEP A GOOD ATTITUDE

- Be positive and courageous.
- Do not burn any bridges.

## BE ACTIVE

- Establish and keep a daily routine.
- Investigate temporary positions to enhance your experience.
- Enhance your skills through continued education and professional development.

## DEVELOP A JOB SEARCH STRATEGY

- Contact your PGA of Canada Zone or National Office to find out what the PGA of Canada Employment Department can do to support you in your career.
- Check the job postings on the member's section of the PGA of Canada National and/or Zone website.
- Establish a powerful network.
- Evaluate and determine what positions would be best for you.
- Set future career goals through [PGA of Canada's Career Mapping](#).

## TARGET YOUR NETWORKING

- PGA of Canada National and Zone Offices
- Fellow PGA of Canada Professionals
- Manufacturers
- Sales Representatives
- Management Companies
- PGA Mentorship Program
- General Managers
- Industry Recruiters

## EFFECTIVE STRATEGIES

- One daily phone call to introduce yourself to someone new.
- Build and maintain your social media presence on LinkedIn, Twitter and Instagram. Employers are likely to take a closer look at the most engaged and professional social media leaders.
- Send letters or cards thanking individuals for their time and consideration.
- Secure letters of recommendation from previous employers and influential people.
- Attend industry functions and build a professional image.
- Convince a facility with no PGA of Canada Professional to consider the benefits of hiring a Class "A" PGA of Canada professional.





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## PGA OF CANADA ZONE OFFICES

Find out more about how a PGA of Canada professional can help your facility improve its service standards and financial performance. For further information on hiring guidelines, please contact your PGA of Canada Zone Office:

### PGA OF ALBERTA

517 23rd Avenue NW, Calgary, AB T2M 1S7  
Ph: 403-256-8894 | TF: 1-800-866-6140  
E: [info@pgaofalberta.com](mailto:info@pgaofalberta.com) | W: [www.pgaofalberta.com](http://www.pgaofalberta.com)

### PGA OF BRITISH COLUMBIA

#243 – 7080 River Road, Richmond, BC V6X 1X5  
Ph: 604-303-8766 | TF: 1-800-667-4653 | Fx: 604-303-6765  
E: [info@pgabc.org](mailto:info@pgabc.org) | W: [www.pgabc.org](http://www.pgabc.org)

### PGA OF NORTHERN ONTARIO

100 Tupper Drive, North Bay, ON P1C 1N3  
Ph: 705-472-7270 | E: [nbgccgolfpro@hotmail.com](mailto:nbgccgolfpro@hotmail.com)  
W: [www.nopga.ca](http://www.nopga.ca)

### PGA OF OTTAWA

18035 Island Road, Martintown, ON K0C 1S0  
Ph: 613-662-4647 | E: [ca@pgaofottawa.ca](mailto:ca@pgaofottawa.ca)  
W: [www.pgaofottawa.com](http://www.pgaofottawa.com)

### PGA OF CANADA ATLANTIC

PO Box 3919, St. Andrews, NB E5B 3S7  
Ph: 506-529-3496 | Fx: 506-529-8711  
E: [lggolf@nb.sympatico.ca](mailto:lggolf@nb.sympatico.ca) | W: [www.pgaofcanadaatlantic.com](http://www.pgaofcanadaatlantic.com)

### PGA OF MANITOBA

Suite 278 162-2025 Corydon Avenue, Winnipeg, MB R3N 0P5  
Ph: 204-253-5430 | E: [dana@pgaofmanitoba.com](mailto:dana@pgaofmanitoba.com)  
W: [www.pgaofmanitoba.com](http://www.pgaofmanitoba.com)

### PGA OF ONTARIO

10080 Kennedy Road Blue House, Markham, ON L6C 1N9  
Ph: 905-887-6060 | E: [melanie@pgaofontario.com](mailto:melanie@pgaofontario.com)  
W: [www.pgaofontario.com](http://www.pgaofontario.com)

### PGA OF QUEBEC

4545 Pierre-De Coubertin, Montreal, QC H1V 0B2  
Ph: 514-252-3348 | E: [info@pgaquebec.com](mailto:info@pgaquebec.com)  
W: [www.pgaquebec.com](http://www.pgaquebec.com)

### PGA OF SASKATCHEWAN

6 Aspen Place, Outlook, SK S0L 2N0  
Ph: 306-860-7672 | E: [pgasask@gmail.com](mailto:pgasask@gmail.com)  
W: [www.pgasask.com](http://www.pgasask.com)

### PGA OF CANADA NATIONAL OFFICE

13450 Dublin Line, Acton, ON L7J 2W7  
Ph: 1-800-782-5764  
E: [employment@pgaofcanada.com](mailto:employment@pgaofcanada.com)  
W: [www.pgaofcanada.com](http://www.pgaofcanada.com)