



PGA of Canada Associate/Assistant Golf Professional

The Carleton Golf & Yacht Club is currently seeking a
PGA of Canada Associate/Assistant Golf Professional

Located along the banks of the Rideau River just minutes from downtown Ottawa, Carleton was one of the first golf course residential communities established in North America. Established in 1963, CGYC is a member-owned private facility known for its outstanding course conditions, friendly atmosphere, and an unwavering commitment to offering an unforgettable member experience. In recent years, Carleton has hosted the PGA of Ottawa Zone Championship, PGA Canadian Seniors' Championship, and numerous Ottawa Valley Golf Association events.

CGYC just completed a very successful inaugural Golf Academy season powered by TrackMan simulators. With the anticipated growth of our indoor golf facility, this position has strong potential to grow into a full-year term.

The successful candidate will be a vital member of the professional team. They will report directly to the Manager of Golf Operations and will be responsible for, but not limited to:

- Providing first class service to members and guests
- Supporting various golf sections
- Conducting private lessons, junior camps and administering group golf clinics
- Supervising and assisting the Member Services staff
- Placing special orders and recording product upon its arrival
- Merchandising of apparel, equipment, and other golf related products
- Administration of tournament events
- Club fitting and club repair
- Playing a reasonable amount of golf with members of all abilities

Qualifications

- PGA of Canada member in good standing
- Post-secondary degree or college diploma with a golf management discipline (or working towards)
- Excellent member service, sales, and organizational skills
- Positive, professional attitude and a team player with strong interpersonal skills
- Proactive thinker who can prioritize their time in a fast-paced environment
- Club fitting and equipment knowledge is an asset
- Knowledge of JONAS and GG Golf is an asset
- Experience with TrackMan is an asset
- Tournament operations experience is an asset

- **Previous experience in the private golf industry is considered an asset**

Salary

- \$850 to \$1050 weekly

Benefits

- Lesson revenue
- Equipment package
- Tournament Allowance
- Staff meal program
- PGA of Canada dues paid. (Subject to performance review and return in 2023)
- **Potential for Winter Golf Academy employment during the off-season**

Starting Date

- To be discussed

Application Deadline

- May 8th 2022 (interviews will begin immediately)

Contact

Tyler Fitzgerald
Manager of Golf Operations
Carleton Golf & Yacht Club
tfitzgerald@carletongolf.com

** Thank you to all who apply. Only those applicants selected for interviews will be contacted **

We are an equal opportunity employer, and we are committed to creating an accessible and inclusive organization as well as providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability related accommodation during the application process is available upon request.