Director of Golf:	Mark DeActis
Address:	10 Golf Course Road, Bracebridge ONT
Phone:	705-645-4221
E-mail:	mark@southmuskoka.com
Web:	southmuskoka.com

South Muskoka is an 18 Hole Semi-Private facility which is located the heart of downtown Bracebridge, Ont. Founded in 1974 and designed by renowned architect Robbie Robinson. You will be exposed to primarily our membership of 550 which include; Senior, Intermediate, Junior Members, the public golfer and many corporate and charity events.

Position: Associate /Assistant Golf Professional

Reports To: Director of Golf/General Manager

## **Specific Responsibilities:**

- Assist Director in instruction, merchandising, on-course, and golf car and personnel-management responsibilities.
- Oversee all golf services and operations
- Assist with cash and system controls to ensure the safe keeping of assets, inventory and resources.
- Assist in publication of newsletters, informational and promotional materials
- Assist members by providing and interpreting golf polices, rules and regulations
- Enforce all Club rules and regulations governing Club usage
- Track and verify all guests, members, golf cars, club cleaning and storage fees and other charges.
- Design and conduct junior and senior golf clinics and training programs
- Maintain and oversee a profitable merchandise concession that is consistent with demographics in the area.
- Assist other duties as request by General Manager/Director of Golf

## **Qualifications:**

- Strong communication and fiscal skill set
- PGA of Canada in good standing
- At least 2 years' experience within the industry
- Excellent communication skills

- Experience with a Junior Golf Program and Golf Instruction
- Energetic and motivated to succeed in the Golf Industry
- Computer proficiency a must

## Period of Employment: Late April – Mid October (Estimate)

Salary Range:

- Salary \$800 \$850 per week based on qualifications of the successful candidate
  - Meal Discount Program
    - Equipment package while employed at the Club
  - Lesson Revenue 90%
  - Other benefits negotiated