



Job Posting
Associate/Assistant Golf Professional
Ladies' Golf Club of Toronto

Ladies' Golf Club of Toronto

Job Summary:

As Ladies' Golf Club of Toronto embarks on its 100th season, our team is growing! We are looking for an energetic, passionate, and motivated **Associate/Assistant Golf Professional** who is eager to learn, grow, and contribute to the ongoing success of our team. Reporting to the Head Golf Professional, the Assistant/Associate Professional will be expected to play a key role in our operation as an outgoing, engaging, and positive influence. This role offers the right candidate an opportunity to gain experience in a variety of roles and develop leadership experience in an environment where no two days are the same.

Responsibilities:

- Overall understanding and involvement within the entire golf operation that include, but are not limited to the following:
 - Member and guest services
 - Opening and closing of the Golf Shop as well as supervision of Golf Shop attendants.
 - Tee sheet management
 - Reciprocals & Guest Play
 - Event & Tournament Preparation & Administration
 - Overseeing weekly draws and league play
 - Sales, merchandising, and inventory management
 - Placing, receiving, and tracking special orders
 - Supervision, training, and engagement with the golf operations team
 - Teaching private lessons and clinics
 - Club fitting and basic club repair such as regripping
 - Junior Programming

Qualifications:

- Member of the PGA of Canada in good standing is preferred.
- PGM student or graduate of a PGM program is preferred.
- Friendly, courteous, and outgoing.
- Clear, honest, and professional style of communication.

- Organized and able to quickly adapt to fast-paced work environments.
- Experience with Jonas, Golf Genius Software, TrackMan, and TagMarshal is beneficial.

Compensation, Benefits & Perks

- \$800-\$950 per week, commensurate with experience, to be negotiated.
- 5-day work week with flexible scheduling.
- 100% of private lesson revenue.
- Annual year-end club bonus.
- PGA of Canada dues paid.
- Professional development opportunities.
- Staff meal plan.
- Clothing, equipment, and food & beverage discounts.

Employment Duration

March 15, 2024 – November 15th, 2024 with the opportunity for year-round employment.

Interested candidates should submit a detailed cover letter and resume in either .PDF or .DOC format to Head Golf Professional, Jaime Steedman (she/her) jstedman@ladiesgolfclub.com by the end of day **Friday February 16th**.

We thank everyone for their expression of interest and only those selected for interviews will be contacted.

Ladies' Golf Club of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to further diversification of ideas. In accordance with the AODA Act, accommodation will be provided throughout the recruitment process to applicants with disabilities.