



**Job Posting  
Lead Associate Professional  
Ladies' Golf Club of Toronto**

**Ladies' Golf Club of Toronto**

**About Us:**

Founded in 1924 by Ada Mackenzie, Ladies' is poised to celebrate its 100<sup>th</sup> anniversary next season. The club has recently made numerous improvements including a new halfway house (opened 2023), a recently enhanced driving range (2022), several new tee decks, and greens (2022) and plans are underway for an extensive bunker redesign (spring 2024) as well as a substantial renovation of the iconic clubhouse (est. completion 2025). The golf course itself is a Stanley Thompson gem comprised of 20 holes, including both 9 and 18-hole routings with six tee decks to choose from. Host of the 2021, 2022, and 2023 PGA of Ontario Women's Championships, the 2018 & 2019 DCM PGA of Canada Women's Championship as well as several provincial championships, the course has tested many of the game's best golfers. Practice facilities include a recently renovated range, short game area, putting green, warm-up nets, and an active winter academy with a Trackman studio.

**Job Summary:**

We are currently seeking an energetic, passionate, and dedicated individual to join our team. This year-round, full-time role will report to the Head Golf Professional. The successful candidate will be integral to creating exceptional member and guest experiences, and consistently elevating the operation through hard work, creativity, and professionalism.

**Responsibilities:**

- Manage all retail elements including but not limited to; inventory management, buying, sales and merchandising.
- Oversee day-to-day operations.
- Hire, supervise, and provide training for Golf Operations staff.
- Create Golf Shop and Golf Operations schedules.
- Organize and execute all club events, and outside events.
- Assist with tee sheet management, daily balloting/lottery, and reciprocal bookings.
- Interpret and enforce club rules and regulations in a diplomatic and professional manner.
- Provide instruction and club-fitting for all levels and abilities.

**Qualifications:**

- Class A Professional with private club experience considered an asset.
- Excellent communication and organizational skills.
- Team player with a strong desire to contribute to the collective success of the Club.
- Experience with Jonas, Golf Genius, Trackman, and Tagmarshal considered an asset.
- Dedicated to personal and professional growth, development, and improvement.

- Sound understanding of all retail elements, including inventory management, merchandising and sales.
- Experience with club-fitting, and basic club repair.

### **Compensation, Benefits & Perks**

- Full Time, Year-Round Employment
- \$50,000 - \$56,000 annual salary, commensurate with experience
- 100% of Private Lesson Revenue
- 5 Day Work Week & Flexible Schedule
- Annual Club Bonus
- Golf Equipment Package
- Health & Dental Benefits
- Staff Meal Program
- PGA of Canada Dues Paid
- Professional Development Opportunities

**Starting Date:** January 2, 2023

Qualified applicants are encouraged to submit a detailed cover letter along with a resume in **PDF format** by the end of day **Friday November 24, 2023**, to Head Golf Professional, Jaime Steedman (she/her) [jstedman@ladiesgolfclub.com](mailto:jstedman@ladiesgolfclub.com)

*Ladies' Golf Club of Toronto is an equal opportunity employer and is strongly committed to creating an accessible, diverse, and inclusive space within its community. In accordance with relevant legislation and employment practices, should you require accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. In accordance with the AODA Act, accommodation will be provided throughout the recruitment process to applicants with disabilities.*