



# DEERHURST HIGHLANDS GOLF COURSE

## CAREER OPPORTUNITY

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We are “the best place to experience everything Muskoka has to offer”. We are looking for the right people to join our team who are dynamic, caring, and enjoy servicing the needs of others. If you love working in a fast pace environment and have the ability to effectively adapt to change, we would like to hear from you!

### **GOLF SHOP LEADER**

Deerhurst Highlands & Deerhurst Lakeside Golf Shop

#### **Position Summary**

The Golf Shop Attendant's primary function is to assist with the daily operation of the golf course. His or her focus will be on properly checking-in guests and members for play, as well as booking in future rounds of golf and assisting with the organization and sales of merchandise. He or she will act as a guest service representative to all members and guests.

#### **Duties & Responsibilities**

- Recognizes and greets all guests and team members first
- Provides exceptional and professional service to our guests and team members
- Ensures the well-being of our guests and team members by being alert to and reporting potential hazards
- Models all Deerhurst Resort Standards while caring for the guests, co-workers and owners
- Comfortable making responsible decisions and develops recommendations for effective problem solving
- Booking Tee Times
- Checks in golf guests and golf members
- Counts and tracks incoming inventory of all pro shop merchandise
- Answers Golf Shop telephones
- Maintains an attractive, clean look to the Golf Shop
- Informs the Head Professional of any items that need to be reordered
- Maintains up to date knowledge of resort and its amenities
- Maintains a professional appearance at all times
- Completes special projects in a timely manner as requested
- Help run all Men's & Ladies Leagues and Special Events

#### **Skills & Abilities**

- Guest oriented with an outgoing, sincere, helpful, caring and friendly personality

- Able to work well with others
- Able to take initiative within given guidelines
- Pays precise attention to detail, order and cleanliness
- Has exceptional energy, flexibility and professionalism
- Enjoys offering exceptional service and meeting the needs of others
- Has effective communication skills (verbal, listening, writing)
- Has exceptional phone manner
- Has strong selling skills and has knowledge of golf shop merchandise
- Able to handle cash with accuracy
- Able to comfortably work with computers
- Able to adapt in a fast pace, constant changing environment within a dynamic work schedule
- Able to maintain composure and objectivity
- Able to handle problems in the workplace, including anticipating, preventing, identifying and solving problems as necessary
- Able to evaluate and select among alternative courses of action quickly and accurately
- Is flexible with their schedule, able to work long hours, shift work, evenings, weekends and holidays as business levels require

## **Education & Experience**

- College Diploma an asset
- Is already or is working towards becoming a member of the PGA of Canada
- Knowledge of golf merchandise and golf equipment an asset
- Previous experience at a golf course an asset

## **Period of Employment / Salary Range**

- Full Time Seasonal Position from April 5 – October 21, 2022.
- \$725 – \$800 per week (5 day work week)
- Junior Clinics & Private Lesson revenue available for the right candidate
- Resort Perks & Privileges

## **Contact**

Head Golf Professional: Ryan Barry

Please email resumes to [rbarry@deerhurstresort.com](mailto:rbarry@deerhurstresort.com)

All Applications will be accepted until January 7th, 2022

**Accommodation** We are an equal opportunity employer, and we are committed to creating an accessible and inclusive organization as well as providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.