



## Professional Recognition Program (PRP) Instructional Sport Development Guidelines

These guidelines outline how PGA of Manitoba Professionals may earn Professional Recognition Program (PRP) points through instructional sport development activities. The intent of sport development points is to recognize meaningful involvement in instruction and program delivery, based on verified instructional hours rather than the size or scale of a program.

### Junior Clinics & Adult Clinics

- A minimum of **12 total instructional hours** is required to earn **10 PRP points**.
- Instructional hours may be accumulated across multiple sessions within the PRP year.
- Once the 12-hour threshold is met, 10 points are awarded.
- An additional 10 points may be earned by completing another 12 instructional hours.
- Maximum of **20 PRP points per category** per PRP year.

### Junior Camps

- Junior Camps require a higher minimum due to their structure.
- A program must include at least **15 instructional hours** to qualify as a Junior Camp for PRP purposes.
- Programs under 15 instructional hours will be counted toward clinic instructional hours instead.
- Points follow the same structure as clinics:
  - 10 PRP points for the first 12 qualifying hours
  - Up to 20 PRP points maximum per PRP year in the Junior Camp category.

### Programs Delivered by More Than One Professional

- PRP points are awarded based on the **verified instructional hours delivered by each individual PGA Professional**.
- Multiple professionals may earn PRP points from the same program if they deliver comparable instructional hours and meet the minimum thresholds.
- Each professional must independently meet the applicable instructional hour minimum to earn points.
- **Partial or pro-rated points are not awarded**.
- Professionals who do not meet the minimum instructional hour requirement do not receive points for that category.

### General Documentation Guidelines

- Instructional hours must reflect direct involvement by the PGA Professional in delivering instruction.
- Documentation should remain simple and consistent and include:
  - Program name
  - Dates of delivery
  - Instructional category (clinic or camp)
  - Total instructional hours delivered by the professional
- Any program advertising or promotional material generated by the professional should be submitted to the Zone Office as supporting documentation.

This structure supports fairness and consistency across facilities of all sizes, prevents sport development from becoming a disproportionate contributor to total PRP points, and remains aligned with the intent of the Professional Recognition Program.