



## **PGA of Manitoba Award Information & Procedure**

### **Awards Committee:**

The Awards Committee will be comprised of one (1) or two (2) Board Members and the previous year's award winners of the Executive, Club Professional, Teacher, Coach, Junior Leader, Apprentice, Class 'A', Retailer, & Professional Development Categories. We will welcome the 2022 panel to be part of the committee, as well as adding others; including some Life Professionals.

The Awards and Awards Committee will be set into three (3) Sub-Committees; the makeup of which will be determined after the nomination process. Members of the Awards Committee cannot be nominated for the same award that they had won in the previous year.

The previous award winners will be on the Sub-Committee of their held Award, and will be asked to present the Award to the new winner.

All efforts will be taken to ensure the regions of our Zone are represented on each Sub-Committee, with the ideal of four (4) to five (5) on each.

### **The Nomination Process:**

- Nominations for all awards will be accepted from July 1<sup>st</sup> to July 31<sup>st</sup> at the Zone office by email.
- Nominations must contain the name of the nominee and the category: Executive Professional, Club Professional, Class 'A' Professional, Apprentice Professional, Teacher, Junior Leader, Coach, Retailer, Professional Development, Rep of the Year.
- Individual nominations for all awards are accepted from any PGA Professional (Class "A" or Apprentice Professional in the Manitoba Zone). Self-nominations will also be accepted.
- All nominations are to be reviewed by our Executive Director to ensure eligibility criteria requirements.
- If the nominee is eligible, they will be sent the award package by August 7<sup>th</sup> to be completed. They will be advised of who they were nominated by should they wish to reach out for assistance.
- If the nominee is not eligible, they will be advised of what is required in order to be eligible for the award.
- Nominees will be asked to complete the application package.
- Completed application packages are due to the Zone office by August 31<sup>st</sup>, 2023, or the nominee will not be eligible for the award.

## **Selection Process:**

The Awards Committee will evaluate the nominations in their voting category and choose a winner for each of the awards. The evaluation is based on the following procedure:

- Applications will be forwarded by September 11<sup>th</sup> to the individual Awards Sub-Committee members for evaluation in selecting their choices.
- The criteria associated with each award will be considered in selecting the winners.
- The Sub-Committees will then each convene on or before October 6<sup>th</sup> to review nominees (by ZOOM).
- After a general discussion, all individual members of each of the Sub-Committee will independently rank each nominee.
- A Committee Member is ineligible to vote on any nomination of a fellow Professional residing at the same facility.
- Three (3) finalists will be determined for each category.
- Then a winner for each category will be determined.
- The three finalists and the winner from each category will be communicated to the Zone Office.
- These results must be kept in strict confidence and are only to be announced as shown below.

## **Communication:**

- The three finalists in each category will be announced on social media by the Zone Office prior to the Awards Gala, *see Award Process Dates to Remember*.
- The winner remains confidential to be announced at the Awards Gala on October 30<sup>th</sup>.

## **Additionally:**

All Class "A" Members are reminded to update their Class "A" membership category (these have changed), by logging on to the PGA of Canada website [www.pgaofcanada.com](http://www.pgaofcanada.com), as soon as possible. In amongst other reasons, this is needed for award eligibilities.

## **The Sales Representative of the Year Award**

All standard nominations must include a short paragraph (2 to 3 sentences) to outline what this Rep has done to warrant the nomination. All Reps that play a significant active roll in supporting our PGA Zone Initiatives will be recognised with a nomination. There will be no Nomination Package sent for this award. The Award Committee will then go through the same determining process as other awards. As in all other awards, this award cannot be won in consecutive years.

## **The PGA of Manitoba Zone Club Distinguished Service Award**

Nominations will be accepted within the same nomination time-line.

The PGA of Manitoba Board of Directors will be the Award's Committee this honoured award.

## **Awards:**

**Club Professional of the Year Award** is one of the highest honours the association can bestow on a working club professional whose total contributions to the game best exemplify the complete PGA of Manitoba professional. This award embraces a wide range of services executed by the club professional.

**Executive Professional of the Year Award** is one of the highest honours the association can bestow on a working Executive Professional whose total contributions to the game best exemplify the complete PGA of Manitoba professional. This award embraces a wide range of services executed by the Executive Professional.

**Teacher of the Year Award** is designed to recognize a PGA of Manitoba professional who is an outstanding teacher of golf among the ranks of the PGA of Manitoba membership. This award is based on a professional's overall performance in teaching; unusual, innovative and special teaching programs initiated or implemented; articles published; as well as outstanding golfers the professional has instructed.

**Coach of the Year Award** is designed to recognize a PGA of Manitoba professional who is an outstanding coach among the ranks of the PGA of Manitoba membership. This award is based on a professional's overall performance in coaching; unusual, innovative and special coaching programs initiated or implemented; articles published; as well as outstanding golfers the professional has coached.

**Junior Leader of the Year Award** recognizes the PGA of Manitoba professional who is a leader in junior golf and who reflects the ideals of those who work with youth.

**Class "A" Professional of the Year Award** is the highest honour the Association can bestow on a working Class "A" Professional at a golf course whose total contributions to the game best exemplify the PGA of Manitoba Class "A" Professional. This award embraces a wide range of services executed by the club professional.

**Apprentice Professional of the Year Award** is the highest honour the association can bestow on a working Apprentice Professional whose total contributions to the game best exemplify the PGA of Manitoba Apprentice Professional. This award embraces a wide range of services executed by the club professional.

**Professional Development Award** recognizes the PGA of Manitoba professional who is the model of life-long learning and continuing professional development. This award is designed to give special recognition to an individual PGA professional for outstanding and continuing contributions to professional development and continuing education.

**Player of the Year** is designed to recognize a PGA of Manitoba professional who's play in our Championships ranks highest of the PGA of Manitoba membership.

**Retailer of the Year Award** is designed to recognize PGA of Manitoba professionals who have excelled as business people and retailers in the promotion of golf.

**Sales Representative of the Year Award** is designed to recognize an outstanding golf-industry sales rep who has demonstrated an exceptional level of partnership with PGA of Manitoba member Professionals, facilities, and the PGA of Manitoba.

**PGA of Manitoba Zone Club Distinguished Service Award** is the PGA of Manitoba Zone's most prestigious honour. This award is given to a PGA of Manitoba Zone Professional who displays leadership and humanitarian qualities. This includes integrity, sportsmanship and enthusiasm for the game of golf. It recognizes their contribution not only to the to the PGA of Manitoba Zone, but to Golf in Canada and their Contribution to Golf in their local community.

## **Awards Eligibility (Updated to 2023 PGA of Canada guidelines):**

### **Club Professional of the Year Award**

Eligible Class "A" Membership Categories: Head Professional, Director of Golf\*\*, Manager of Golf Operations\*\*, Pro-Manager\*\*, Director of Operations\*\*  
*Apprentice Professionals will not be eligible.*

### **Executive Professional of the Year Award**

Eligible Class "A" Membership Categories: General Manager, Chief Executive Officer, Chief Operating Officer, Director of Golf\*\*, Manager of Golf Operations\*\*, Pro-Manager\*\*, Director of Operations\*\*  
*Apprentice Professionals will not be eligible.*

*\*\*To be eligible for the Club Professional of the Year Award, one must be responsible for the Golf Operations at a golf course. If the nominee is responsible and oversees the entire operation including areas like Food & Beverage, Course Maintenance, and Administration in addition to Golf Operations, they should be nominated for the Executive Professional of the Year Award.*

### **Coach of the Year Award, Professional Development Award, Junior Leader of the Year Award, & Teacher of the Year Award**

All Class "A" Members & Apprentice Professionals in good standing excluding the following: Class "A" Life Professionals and Class "A" Retired Professionals.

### **Class "A" Professional of the Year Award**

Eligible Class "A" Membership Categories: Assistant Professional, Associate Professional

This award is intended to recognise a Class "A" Assistant or Associate Professional working in a Golf Shop at a Golf Course or club.

*Apprentice Professionals will not be eligible.*

### **Apprentice Professional of the Year Award**

All Apprentice Professionals in good standing.

### **Retailer of the Year Award**

All Class "A" Members and Apprentice Professionals in good standing excluding the following: Class "A" Life Professionals and Class "A" Retired Professionals. The facility is to determine who the recipient from the facility will be.

The **PGA of Manitoba Zone Player of the Year Award** is based on a Point System. Points are awarded according to the size of the field and the place where the competitor finishes.

In an 18-Hole Event:

- the winner of a 50-person field would receive 50 points
- second place would receive 49 points,
- down to last place which would receive 1 point.

In Multiple Round Events:

- same initial points as an 18-Hole Event multiplied by the number of rounds played.
- the winner will receive 100 points, for example, in a 50-Player 36-Hole Championship the champion will receive 50 points x 2 Rounds = 100, runner-up 98 points, last place 2 points.

In 2023 the following events will be Player of the Year eligible:

- |                       |                                       |                              |
|-----------------------|---------------------------------------|------------------------------|
| • Spring Championship | Monday, May 15 & Tuesday, May 16      | St. Boniface Golf Club       |
| • Spring Classic      | Wednesday, May 24                     | Rossmere Golf & Country Club |
| • Pro Pro             | Monday, July 17                       | Lakeview Hecla Resort        |
| • PGA Championship    | Thursday, July 27 & Friday, July 28   | Niakwa Country Club          |
| • Fall Championship   | Sunday, August 20 & Monday, August 21 | Elmhurst Golf & Country Club |

### **Award Process Dates to Remember:**

Announce Awards Process & Call for Nominations	April - July 30th
Nomination Period	July 1st to July 31st
Nomination Package Received by Nominee	August 7th
Completed Packages to be Returned by	August 31st
Award Committee Receive Completed Packages	September 11th
Sub Committees Meet On or Before	October 6th
Top Three (3) and Award Winner Sent to Office	October 7th
Top 3 Announced by an Awards Newsletter Email	October 11th
Top 3 Announced on Social Media	October 11th – 22 <sup>nd</sup> (10 separate social posts)
The winners to be informed in strict confidence	October 16 <sup>th</sup>
Award Presentations	October 30th
Award Winners Announced on Social Media & Email	October 30th – November 6th