



### **Associate/Assistant Golf Professional**

The Salmon Arm Golf Club is seeking the services of an Associate/Assistant Professional for the 2021 season. The Salmon Arm Golf Club located in the heart of British Columbia's Shuswap region is one of the provinces top rated facilities featuring the 18 Hole Champions Golf Course and 9 Hole Heritage Golf Course. The Salmon Arm Golf Club has a reputation for being a fantastic lay out and a must play on every golfers list. Salmon Arm Golf Club is owned and operated by GolfNorth Properties. GolfNorth Properties is a golf and resort management company, based in Kitchener-Waterloo Ontario. Founded in 1994, the company has expanded steadily, and is a national leader in the consolidation and management of golf properties.

Reporting to the General Manager, the successful candidate will be a key member of our professional team and will be responsible for contributing to all aspects of golf operations. This is a tremendous opportunity for the right individual to advance their career and gain valuable experience leading the golf operations team.

#### **Responsibilities**

- Provide a professional and enjoyable environment for all staff members
- Provide outstanding customer service to all members and guests
- Manage and lead the day-to-day operations of the Golf Operations department, including staffing, scheduling and staff training
- Organize, support, and assist in all club events and golf related leagues
- Organize and oversee the continued growth of the Junior Program
- Leading role in the SAGC Golf Academy: private lessons, clinics, and junior programs
- Manage Tee Sheets and ensure staff are managing effectively
- Oversee retail operations focusing on merchandising, inventory control, special orders, demo and rental equipment, golf club fittings
- Attend monthly management meetings
- Ensure club policies and rules are enforced
- Maintain a clean and organized golf shop and office areas

#### **Qualifications**

- PGA of Canada Member in good standing
- Strong organizational skills and attention to detail
- Ability to work and lead in a team environment
- Ability to multitask and adapt to a changing work environment
- Strong communication skills
- Customer focused
- Experience with "Tee-On" POS software is an asset
- Strong working knowledge of Microsoft Office

#### **Compensation**

- April 1 start date
- \$2,800 to \$3,300 per month, Salary is commensurate with experience
- 80% of lesson revenue
- Staff Meal plan
- Reimbursement of PGA of Canada dues upon completion of season
- Clothing allowance

- Cell Phone allowance
- Equipment package for use during the season

Please forward resume and cover letter in confidence by email to:

Brad Kennell  
General Manager  
PGA of Canada  
Salmon Arm Golf Club  
[manager.salmonarm@golfnorth.ca](mailto:manager.salmonarm@golfnorth.ca)

We thank all interested applicants however, only those selected for an interview will be contacted.  
Application deadline is Monday February 22, 2021

