

PGA OF CANADA ATLANTIC

2023

TOURNAMENT PROGRAM



RULES & REGULATIONS

May 24th, 2023



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TOURNAMENT PROGRAM

MISSION STATEMENT

- *ENHANCE THE IMAGE OF THE ASSOCIATION*
- *STIMULATE INDIVIDUAL IMPROVEMENT THROUGH COMPETITION*
- *NETWORKING WITH FELLOW PROFESSIONALS AND OTHERS ASSOCIATED WITH GOLF IN ATLANTIC CANADA*



RULES AND REGULATIONS

1. TOURNAMENT RULES

- The Golf Canada Rules of Golf shall govern the events of the PGA of Canada Atlantic Zone.
- A “Local Rules” sheet will be used at each tour event to describe the local condition of the competition.

2. TOURNAMENT PROGRAM AND EVENT SUPERVISION

Supervision of the overall Tournament Program will be the responsibility of the Tournament Committee on behalf of the Board of Directors.

The Tournament Committee will:

- Be responsible to the PGA of Canada Atlantic Board of Directors
- Make decisions and/or recommendations on tournament regulations.
- Administer the Tournament Program.
- Supervise the operation of events.
- All inquiries/feedback on the Tournament Program must be presented to the Tournament Committee in a formal manner and in due time.

Supervision of individual tournament events shall be the responsibility of the Tournament Event Committee with the specific Committee members to be announced in advance of the event. This committee will be made up of members of the Tournament Committee and/or the Board of Directors.

It is recommended that the event committee includes the Tournament Captain, Assistant Tournament Captain, and the Executive Director whenever possible.

In addition, the appointed Rules Official of the specific event and the Host PGA Professional will also serve on the committee.

All events will provide a Tournament Event Chairman who will converse with the Tournament Event Committee administering Tournament Program related inquiries. If not specified otherwise, the Executive Director shall serve as the Tournament Event Chairman.



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In the event of any doubt about any decision, a Tournament Event Committee representative shall consult with the appointed Rules Official of the PGA of Canada Atlantic Zone and their decision will be final.

3. CONDITIONS OF THE COMPETITION

Eligibility

- The events are open to all golf professionals who are Members or Apprentice Professionals, in good standing, of the PGA of Canada Atlantic Zone, except as where noted.
- A non- PGA of Canada Atlantic professional, who is a member in good standing, of a recognized PGA, may apply to play in an event. The PGA of Canada Atlantic Board of Directors will decide on any such application. Additional fees may apply.
- A member of the PGA of Canada Atlantic Zone is only permitted to play in a maximum of three (3) events on any recognized tour used in the Men's and Women's Official World Golf Rankings plus the Champions Tour and European Senior Tour. Depending on the circumstances, permission may be granted to meet or exceed that. You must apply in writing to the PGA of Canada Atlantic in a timely manner in advance of that third event.
- A non-PGA of Canada Atlantic Professional, who possesses a card for playing a recognized tour on a regular or conditional basis, will not be eligible to join or compete on the PGA of Canada Atlantic Zone. The PGA of Canada Atlantic Board of Directors will decide any disputes in this matter.

Tour Registration Fees

To be established annually by the Board of Directors and included in Appendix A1.4 FEES.

Tournament Entries

The fee for each event must accompany your entry and be received by the Zone office on or before the stipulated due date (7 days in advance of event).

Entry deadlines will be adhered to with the following exception ... in addressing the challenges that some professionals have with advanced schedules, if odd numbers exist and there is time availability at the host club then there will be a possibility of the acceptance of late entries.



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Entry fees are detailed in Appendix A1.4 FEES.

Withdrawals

Withdrawals without a reasonable excuse must be given to the Zone Office on or before the stipulated entry due date or the entry fee will not be returned and the individual may be subject to disciplinary action.

If withdrawing within that time frame, a reasonable excuse is required and a doctor's note or similar may be requested.

Competitors who withdraw during a tournament round must provide a valid medical reason. Those who withdraw after completing a tournament round need no explanation. Notification must be prior to completion of the next day's draw.

Starting Time

It is the responsibility of the player to know their starting time for all events associated with each tournament.

Draw

The draw will be established in advance and communicated by e-mail and/or website and/or other forms of social media.

Consideration for special requests will be accommodated if possible with a valid reason ... work related, family, and personal, etc. The one stipulation is that all players will be scheduled within the same grouped allocation of times i.e. you will not be granted a morning time if the professionals are scheduled for the afternoon.

Depending on the event and location starting times may vary incorporating straight times, split-tee and shotguns as necessary.

Threesomes will be the standard however twosomes will be used for uneven numbers.



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Course Set-Up

The course setup guidelines will be adhered to unless it is not feasible in consultation with the Host PGA Professional at the host venue. Modifications will be made at the discretion of the Tournament Committee.

It is expected that the course be set up in a fair and equitable manner with the goal being to establish good scoring conditions.

- Pins are to be fair
- Course length to be reasonable and established by Tournament Committee
- Consideration given to course conditions i.e. excessively wet
- Care taken in tee positions taking into account overall difficulty of the hole
- Excessive forced carries are to be avoided

Length of Competition Course for Female Professionals

Female professionals (Members and Apprentice Professionals) will play from a forward set of tees dependent on the course.

Professional Purse

The purse breakdowns will be based on the formulas presented in Appendix A1.2 thus providing consistency through all events.

In the event of a tie for first place at any tour event, a sudden death playoff will be played. The sequence of holes will be posted prior to championship event play.

Although female professionals will play from a shorter set of tees, they will play for the same purse.

Individual winnings will not be distributed at the event. Payment will be made as soon as reasonably possible after each event. E-transfers are the preferred method of payment.

Prize Presentation

To show support for the sponsor(s), host professional and club, and fellow competitors, it is strongly encouraged that everyone stays for the prize presentation.



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Pro-Am Competition

To show support for our sponsors and hosts, all competitors must participate in the pro-am portion of all events including the dinner. If your amateur partners decide not to attend the dinner then you may be excused if you so wish.

Depending on the format and number of teams, it may be such that all professionals are not with amateurs but will play their practice round with other professionals.

Amateurs must be 19 years of age or older to participate in any PGA Atlantic Pro-Am.

Practice Rounds

The pro-am will serve as the practice round for the event.

If no pro-am, entrants shall contact the host club for availability and should respect the policies of the club and shall not subject the host professional to embarrassment.

Dress Code

Golf pants or golf shorts are acceptable attire for all events associated with the PGA of Canada Atlantic Zone unless the host club has a differing policy, in which case, the club dress policy shall govern play. Appropriate golf shirts are expected.

Professionals changing to denim, t-shirts, etc. for travel and **remaining** on the premises of the golf course hosting a championship is strictly prohibited.

Caddies

Caddies are permitted in any tournament round but must adhere to the dress code of the host course. Caddies wishing to attend pro-am dinners must have approval in advance from the Tournament Committee. Attendance will be dependent on availability and a fee will be charged.

Power Carts

All entrants are eligible to use a power cart during any PGA of Canada Atlantic Tournament and Pro-Am rounds. Reservations for power carts must be made by



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the individual through the host club at each event. Priority will be given to seniors. Cart rates are provided in Appendix A1.4 FEES.

Only two (2) carts per group will be permitted with the following rules adhered to:

- If a cart is shared by two or more players, the cart and everything in it are deemed to be the equipment of the player whose ball is involved except that, when the cart is being moved by one of the players sharing it, the cart and everything in it are deemed to be that player's equipment.
- When using motorized transportation, the player must not:
 - Permit anyone other than a player or caddie to drive the cart.
 - Permit anyone other than a player or caddie to ride in the cart.
 - Drive past any player's ball to gauge distance or gather any other information about the hole.
- All cart rules at the tournament site are to be strictly adhered to.

A player in breach of this condition is subject to penalty as follows:

Two strokes for each hole in which any breach occurred with a maximum penalty of four strokes per round. In the event of a breach between the play of two holes, the penalty applies to the next hole. Any subsequent breach of this rule may result in DISQUALIFICATION.

Range Finders

Distance measuring devices for distance only will be permitted in championship rounds. Distance measuring devices that have the capabilities to gauge wind speed, slope, etc. will be prohibited whether these capabilities are turned off or not.

Rangefinders equipped with interchangeable plates are acceptable providing the non-conforming plate (slope detection) isn't attached.

Electronic Devices

The use of electronic devices is acceptable on the course during stipulated championship and pro-am rounds provided in silent mode. Do not allow this to affect play.



Pace of Play Policy

The Pace of Play will be determined annually based on the courses hosting PGA of Canada Atlantic events. Detailed in Appendix A1.1

Suspension or Cancellation of Play or Event

Suspension

If circumstances are such that an event is suspended, every effort will be made to complete the event in the scheduled time. If that is not possible, then every reasonable effort will be made to reschedule the event.

Cancellation

If an event is cancelled, a credit or refund of entry fees will be issued as appropriate.

Sponsorship dollars will become general revenue of the Association.

Inclement Weather

In the event of inclement weather, the Rules Official, in consultation with the Tournament Captain and/or other official(s) and the host facility, will make the ultimate decision on any suspension or calling of a round.

For a dangerous situation: One loud blast will signal suspension of play with all participants required to mark their ball and safely make their way to the clubhouse. Competitors are prohibited from finishing any hole.

For other reasons: Three consecutive blasts of horn or siren. Players in progress of playing a hole may complete the play of that hole as long as it is done without delay. Play shall cease upon completion of that hole.

All practice facilities are closed during the suspension.

Resumption of play: Two short blasts of horn or siren repeated.

Completion of Round: If all competitors do not or cannot complete their round on Day 1, every effort will be made to have them complete their round the following day. At least 50% of the field must have completed their round. This is dependent on course availability, number of players,



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draw, etc. The procedure and or final decision will be at the sole discretion of the Tournament Committee.

If all competitors do not or cannot complete Round 2 on the same day they started then the round will be cancelled and Round 2 scores will not be counted.

Conduct

Entrants are advised that conduct considered detrimental to the best interests of PGA of Canada Atlantic or unbecoming of a contestant, either on or off the course and coming to the attention of the Committee, will be strictly dealt with and can result in fines, suspension and possible disqualification. If deemed necessary, further disciplinary action may be taken by the PGA of Canada Atlantic Board of Directors.

Detrimental conduct includes, but is not limited to, the following actions:

- No show without notification – Pro-Am
- No show without notification – Tournament
- Conduct and/or language likely to injure the reputation of the PGA of Canada, the host club or sponsors. Examples are Throwing or “planting” a club; breaking a club in anger; damaging property.
- Dress code violation
- Failure to return official scorecard
- Failing to complete your round
- Drinking alcohol during individual stroke play championship rounds

Failure to report a breach of conduct by the offender or by any witnesses may result in a fine as per the penalties outlined below.

Alcohol

The consumption of alcohol is not permitted by any member prior to, or during the stipulated round of an individual stroke play completion. The stipulated round is deemed to be completed upon the return of the competitor’s scorecard.

Exceptions currently are the Spring Pro-Am and Team Championship.



Cannabis

Given the inconsistencies in provincial laws and regulations within the four provinces that constitute our zone, the use of cannabis will not be allowed at events including the social time at host facilities.

Disciplinary Penalties

All entrants who have been assessed penalties by the Tournament Committee must make payment within 30 days. If you wish to play in an event within the 30 days then the fine must be paid upon registering.

Breaches resulting in a \$100 Fine for the 1st Offense and a \$200 fine for the 2nd Offense:

- Not following Dress Code
- Not returning official scorecard
- Alcohol violation
- No-show without Notification (Pro-Am)
- No-show without Notification (Tournament)

The total offences will be determined based on a two year rolling schedule.

Breaches resulting in a \$200 Fine for the 1st Offense and up to a maximum fine of \$500 for the 2nd Offense.

- Conduct/Language likely to injure the reputation of Sponsors, PGA of Canada Atlantic, PGA of Canada

All offences are subject to the above stipulated monetary fine and subject to further discipline by the Discipline Committee

Slow Play: Please refer to Guidelines for Slow Play for specific penalties and/or discipline.

Appeals

Appeals must be made in writing within thirty (30) days of notification of infraction to be considered by the PGA of Canada Atlantic Discipline Committee. Fines must be paid before or in conjunction with the official appeal.



4. MISCELLANEOUS

National Event Support

The PGA of Canada Atlantic will provide financial support (TBD annually by the Board of Directors) to each of the four team members of the PGA of Canada Atlantic Team who participate in the PGA of Canada Professional Championship payable once registered for the event. Regardless of whether the PGA Atlantic fields a team, any member who qualifies and finishes in the Top 4 of the PGA of Canada Atlantic Zone Championship will receive the financial support.

The PGA of Canada Atlantic will provide financial support (TBD annually by the Board of Directors) to each of the four team members of the PGA of Canada Atlantic Team who participate in the PGA of Canada Assistants' Championship payable once registered for the event. Regardless of whether the PGA Atlantic fields a team, any member who qualifies and finishes in the Top 4 of the PGA of Canada Atlantic Zone Championship will receive the financial support.

The PGA of Canada Atlantic will provide financial support (TBD annually by the Board of Directors) to the PGA of Canada Atlantic Women's and Seniors Champions who participates in the corresponding PGA National Championships of Canada. Should the Champion be unable to attend, the financial support will be extended to the next member in order of finish.

Ties will be broken as follows ...

- Low 2nd day total
- Low 2nd day back nine
- Low 2nd day last six
- Low 2nd day last three
- Low 2nd day last hole, #17, #16, etc.

Players must participate in the respective Zone Championships in order to be eligible for support.

NOTE: Established timelines for confirming attendance in respective National Championships may change based on timing of Zone and National Championships.



PGA Head Professional Championship of Canada Qualifying

- The PGA of Canada Atlantic Zone Championship will be the qualifier for the PGA Head Professional Championship of Canada.
- The Atlantic Zone has been allotted four spots for this event.
- Eligibility determined by the PGA of Canada.
- The top 4 qualifiers will be allotted 2 weeks to confirm their intention to attend the CPC as part of the Atlantic Team.
- If any of the first 4 do not confirm their intention in that time frame, the next 4 qualifiers in order will be given a week to confirm. Each of the 4 need to be prepared with their decision by the end of that one week period in case their opportunity arises.
- Players outside of the top 8 who wish to be a part of the team should be prepared to confirm their intention immediately upon being contacted if the above 3 week timeframe doesn't fill the team ... we will go down the list until someone confirms.
- Ties will be broken as follows ...
 - Low 2nd day total
 - Low 2nd day back nine
 - Low 2nd day last six
 - Low 2nd day last three
 - Low 2nd day last hole, #17, #16, etc.
- Emergencies and challenges happen but failing that, based on your confirmation, it is expected that you attend as part of the team.

PGA Assistants' Championship of Canada Qualifying

- The PGA of Canada Atlantic Zone Assistants' Championship will be the qualifier for the PGA Assistants' Championship of Canada.
- The Atlantic Zone has been allotted four spots for this event.
- Eligibility determined by the PGA of Canada.
- The top 4 qualifiers will be allotted 2 weeks to confirm their intention to attend the national event as part of the Atlantic Team.
- If any of the first 4 do not confirm their intention in that time frame, the next 4 qualifiers in order will be given a week to confirm. Each of the 4 need to be prepared with their decision by the end of that one week period in case their opportunity arises.
- Players outside of the top 8 who wish to be a part of the team should be prepared to confirm their intention immediately upon being contacted if



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the above 3 week timeframe doesn't fill the team ... we will go down the list until someone confirms.

- Ties will be broken as follows ...
 - Low 2nd day total
 - Low 2nd day back nine
 - Low 2nd day last six
 - Low 2nd day last three
 - Low 2nd day last hole, #17, #16, etc.
- Emergencies and challenges happen but failing that, based on your confirmation, it is expected that you attend as part of the team.

PGA Tour Canada Exemption(s)

Any exemption(s) granted to the PGA of Canada Atlantic will be awarded prioritized as follows:

1. Current National Champion by the entry date
2. Highest ranking "active" PGA Professional on the Order of Merit as of the completion of the Zone Championship.

NOTE: If the initial recipient is unable to attend, the next will be asked and so on until a representative is determined and is dependent on acceptance by the "Tournament Administration" extending the exemption. The recipient must be in the Top 10 on the Order of Merit.

Any PGA of Canada Atlantic member who receives an exemption based on his/her own merits and based on the wishes of the tournament organizer will be permitted to accept that exemption.

Other Exemptions

If any other exemptions are granted to the PGA of Canada Atlantic, the representative will be determined by the Tournament Committee and the Board of Directors. If this becomes a recurring exemption, a policy will be established to fairly deal with the exemption.



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Letters of Recommendation

Letters of recommendation will be provided for PGA of Canada Atlantic Professionals seeking exemptions in Professional Tour Events providing they qualify as per the following:

1. Current National Champion
2. Current Order of Merit Leader
3. Current Zone Champion
4. Current Players' Champion



APPENDIX A1.1

PGA OF CANADA ATLANTIC PACE OF PLAY POLICY – GUIDELINES FOR SLOW PLAY

GENERAL

In administering the Pace of Play, the PGA of Canada Atlantic Rules Committee is acting to improve the general pace of play for all PGA of Canada Atlantic events. A PGA of Canada Atlantic Rules Official or Tournament Committee Member shall not be subjected to abuse, oral or otherwise. Such abuse by a player is conduct unbecoming a professional.

ESTABLISHED TIME - PACE OF PLAY

After review of the 2019 host clubs, the pace of play is established at 4 hours 30 minutes. An additional 10 minutes is allowed for cards to be returned to the scoring area. Failure to meet the 4 hours 40 minutes pace will result in a bad time for the group.

OUT OF POSITION DEFINED

The lead group must meet the established Pace of Play time of 4 hours 40 minutes for return of score card.

The first group failing to meet this time will be subject to a bad time being recorded.

Any subsequent group following any “bad time” group will have their Pace of Play time re-established to be no more than 10 minutes behind the group in front of them.

TIMING PROCEDURE

Will be based on the time of the returned score cards.

PENALTIES

As with all disciplinary penalties, the process will be based on a two year rolling schedule.

1 st Offence	...	Written Warning
2 nd Offence	...	2 stroke penalty
3 rd Offence	...	4 stroke penalty
4 th Offence	...	Disqualification



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APPEALS

It is acknowledged that there are certain reasons that a group may be subject to a bad time i.e. one player's slow play, losing a ball(s) on the last hole, etc. therefore the opportunity will be extended to the group or individual players to explain their bad time through an appeal.

No appeal will be considered unless the group or player in question announces his appeal to a Tournament Official immediately upon conclusion of the round.

The PGA of Canada Atlantic Tournament Event Committee's decision shall be final.



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APPENDIX A1.2

PURSE PAYOUTS – PGA ATLANTIC EVENTS

Position	PGA % Payout 25 Players/ Teams (Over 44 Entries)	Sample Purse \$15,000.00	PGA % Payout 20 Players/ Teams (35-44 Entries)	Sample Purse \$12,000.00	PGA % Payout 15 Players/ Teams (25-34 Entries)	Sample Purse \$10,000.00	PGA % Payout 10 Players/ Teams (Under 25 Entries)	Sample Purse \$8,000.00
1	0.18	\$2,700.00	0.18	\$2,160.00	0.18	\$1,800.00	0.18	\$1,440.00
2	0.12	\$1,800.00	0.12	\$1,440.00	0.12	\$1,200.00	0.14	\$1,120.00
3	0.1	\$1,500.00	0.1	\$1,200.00	0.11	\$1,100.00	0.12	\$960.00
4	0.08	\$1,200.00	0.08	\$960.00	0.1	\$1,000.00	0.105	\$840.00
5	0.07	\$1,050.00	0.075	\$900.00	0.085	\$850.00	0.095	\$760.00
6	0.06	\$900.00	0.0725	\$870.00	0.075	\$750.00	0.09	\$720.00
7	0.05	\$750.00	0.0625	\$750.00	0.065	\$650.00	0.08	\$640.00
8	0.04	\$600.00	0.0525	\$630.00	0.055	\$550.00	0.07	\$560.00
9	0.035	\$525.00	0.04	\$480.00	0.045	\$450.00	0.0625	\$500.00
10	0.03	\$450.00	0.03	\$360.00	0.04	\$400.00	0.0575	\$460.00
11	0.0275	\$412.50	0.025	\$300.00	0.035	\$350.00		
12	0.025	\$375.00	0.0225	\$270.00	0.03	\$300.00		
13	0.02	\$300.00	0.021	\$252.00	0.021	\$210.00		
14	0.019	\$285.00	0.02	\$240.00	0.02	\$200.00		
15	0.018	\$270.00	0.019	\$228.00	0.019	\$190.00		
16	0.017	\$255.00	0.018	\$216.00				
17	0.016	\$240.00	0.017	\$204.00				
18	0.015	\$225.00	0.016	\$192.00				
19	0.014	\$210.00	0.015	\$180.00				
20	0.013	\$195.00	0.014	\$168.00				
21	0.012	\$180.00						
22	0.011	\$165.00						
23	0.01	\$150.00						
24	0.009	\$135.00						
25	0.0085	\$127.50						

Note: The Spring Pro-Am will have purses based on various formats generally in keeping with the above guidelines.



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APPENDIX A1.3

ORDER OF MERIT

An ongoing PGA of Canada Atlantic Order of Merit has been established to be tracked on a revolving 2 year cycle with the average of your best 4 events counting. If you fail to play in 4 events then 0 points will be awarded for each event that you are short up to 4 events.

The most recent version of an event will be rewarded with an additional 25% bonus points. Should a particular event not be scheduled in the current year then the most recent event will receive the additional 25% until 365 days have passed.

The only Major event will be the Zone Championship. The team event will be the PGA Team Championship. Other events will include the Stanhope Open, Amherst Open, Island Open, etc. providing there is a minimum of 15 PGA Atlantic professionals participating.

The standings of the annual point race will be based on the total points of all events that the professional participates in.

Points will be awarded as follows:

2019			
	Major	Team	Other
1	1.5*PGA+5	TEAM+2.5	PGA+5
2	1.5*PGA-1	TEAM-1	PGA-1
3	1.5*PGA-2	TEAM-2	PGA-2
4	1.5*PGA-3	TEAM-3	PGA-3
5	1.5*PGA-4	TEAM-4	PGA-4
6	1.5*PGA-5	TEAM-5	PGA-5
7	1.5*PGA-6	TEAM-6	PGA-6
8	1.5*PGA-7	TEAM-7	PGA-7
9	1.5*PGA-8	TEAM-8	PGA-8
10	1.5*PGA-9	TEAM-9	PGA-9
11	1.5*PGA-10	TEAM-10	PGA-10
12	1.5*PGA-11	TEAM-11	PGA-11
13	1.5*PGA-12	TEAM-12	PGA-12
14	1.5*PGA-13	TEAM-13	PGA-13



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15	1.5*PGA-14	TEAM-14	PGA-14
16	1.5*PGA-15	TEAM-15	PGA-15
17	1.5*PGA-16	TEAM-16	PGA-16
18	1.5*PGA-17	TEAM-17	PGA-17
19	1.5*PGA-18	TEAM-18	PGA-18
20	1.5*PGA-19	TEAM-19	PGA-19
21	1.5*PGA-20	TEAM-20	PGA-20
22	1.5*PGA-21	TEAM-21	PGA-21
23	1.5*PGA-22	TEAM-22	PGA-22
24	1.5*PGA-23	TEAM-23	PGA-23
25	1.5*PGA-24	TEAM-24	PGA-24
26	1.5*PGA-25	TEAM-25	PGA-25
27	1.5*PGA-26	TEAM-26	PGA-26
28	1.5*PGA-27	TEAM-27	PGA-27
29	1.5*PGA-28	TEAM-28	PGA-28
30	1.5*PGA-29	TEAM-29	PGA-29
31	1.5*PGA-30	TEAM-30	PGA-30
32	1.5*PGA-31	TEAM-31	PGA-31
33	1.5*PGA-32	TEAM-32	PGA-32
34	1.5*PGA-33	TEAM-33	PGA-33
35	1.5*PGA-34	TEAM-34	PGA-34
36	1.5*PGA-35	TEAM-35	PGA-35
37	1.5*PGA-36	TEAM-36	PGA-36
38	1.5*PGA-37	TEAM-37	PGA-37
39	1.5*PGA-38	TEAM-38	PGA-38
40	1.5*PGA-39	TEAM-39	PGA-39
41	1.5*PGA-40	TEAM-40	PGA-40
42	1.5*PGA-41	TEAM-41	PGA-41
43	1.5*PGA-42	TEAM-42	PGA-42
44	1.5*PGA-43	TEAM-43	PGA-43
45	1.5*PGA-44	TEAM-44	PGA-44
46	1.5*PGA-45	TEAM-45	PGA-45
47	1.5*PGA-46	TEAM-46	PGA-46
48	1.5*PGA-47	TEAM-47	PGA-47
49	1.5*PGA-48	TEAM-48	PGA-48
50	1.5*PGA-49	TEAM-49	PGA-49
51	1.5*PGA-50	TEAM-50	PGA-50
52	1.5*PGA-51	TEAM-51	PGA-51



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53	1.5*PGA-52	TEAM-52	PGA-52
54	1.5*PGA-53	TEAM-53	PGA-53
55	1.5*PGA-54	TEAM-54	PGA-54
56	1.5*PGA-55	TEAM-55	PGA-55
57	1.5*PGA-56	TEAM-56	PGA-56
58	1.5*PGA-57	TEAM-57	PGA-57
59	1.5*PGA-58	TEAM-58	PGA-58
60	1.5*PGA-59	TEAM-59	PGA-59
61	1.5*PGA-60	TEAM-60	PGA-60
62	1.5*PGA-61	TEAM-61	PGA-61
63	1.5*PGA-62	TEAM-62	PGA-62
64	1.5*PGA-63	TEAM-63	PGA-63
65	1.5*PGA-64	TEAM-64	PGA-64
66	1.5*PGA-65	TEAM-65	PGA-65
67	1.5*PGA-66	TEAM-66	PGA-66
68	1.5*PGA-67	TEAM-67	PGA-67
69	1.5*PGA-68	TEAM-68	PGA-68
70	1.5*PGA-69	TEAM-69	PGA-69
71	1.5*PGA-70	TEAM-70	PGA-70
72	1.5*PGA-71	TEAM-71	PGA-71
73	1.5*PGA-72	TEAM-72	PGA-72
74	1.5*PGA-73	TEAM-73	PGA-73
75	1.5*PGA-74	TEAM-74	PGA-74
76	1.5*PGA-75	TEAM-75	PGA-75
77	1.5*PGA-76	TEAM-76	PGA-76
78	1.5*PGA-77	TEAM-77	PGA-77
79	1.5*PGA-78	TEAM-78	PGA-78
80	1.5*PGA-79	TEAM-79	PGA-79
81	1.5*PGA-80	TEAM-80	PGA-80
82	1.5*PGA-81	TEAM-81	PGA-81
83	1.5*PGA-82	TEAM-82	PGA-82
84	1.5*PGA-83	TEAM-83	PGA-83
85	1.5*PGA-84	TEAM-84	PGA-84



APPENDIX A1.4

FEES

Registration Fees

There will be no Annual Registration Fee for 2023.

Tournament Entries

- Entry fees for all two-day events will be \$200.00 plus HST per player.
- If a meal or reception is included a fee will be charged in addition to the entry fee ranging from \$20 - \$30.
- The Spring Pro-Am F&B fee will be based on inclusions.
- Non-PGA of Canada Atlantic members will not be charged an additional fee.

Power Carts

Cart rates for events will be \$20.00 per seat (HST Included) with priority given to seniors when reserving carts.



2023 Tournament Program – May 24th, 2023



<TITLE SPONSOR LOGO>

<CLUB LOGO>

<PGA OF CANADA ATLANTIC EVENT>

Host Site Agreement

The PGA of Canada Atlantic is one of the nine zones that make up the PGA of Canada. Established in 1911, the PGA of Canada is the second oldest and third largest professional golf association in the world.

The Association's mandate is to develop, promote and support members as experts in the game and business of golf and, in so doing, serve both its members' needs and those of the golfing public through the Association's varied programs, services and events.

<HOST CLUB> is a respected club within the golf community in Atlantic Canada. Employing a PGA Professional to direct your golf operation clearly confirms your commitment to ensure quality services and programs for your members and guests.

The PGA of Canada Atlantic is pleased to enter into an agreement with <HOST CLUB> to host the <EVENT>.

Date: <Month Days, Year>

Size: <# OF PGA PROFESSIONALS EXPECTED>

Format: **EXAMPLE:**

<The PGA of Canada Atlantic Zone Championship will consist of two days of individual stroke play.

The Pro-Am will be a best-ball team format with amateurs and PGA Professionals.>

Eligibility: The PGA of Atlantic Canada Zone Championship is open to all PGA of Atlantic Canada Member Professionals in good standing.



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<HOST CLUB> Benefits:

In return for providing the course and associated club facilities at no charge, the host club will receive:

- Exposure for club members to experience quality PGA professional golf
- Media exposure for the golf club
- Club name and logo to be included in all correspondence and promotional materials
- Association with strong Corporate Partners
- Revenue from Pro-Am Reception and Dinner
- Local Sponsorship to be shared with the Host Club receiving 80% and the PGA of Canada Atlantic receiving 20%. Guidelines to be provided by the PGA of Canada Atlantic. Local sponsors are not to conflict with PGA Partners.
- Patronage by PGA Professionals

<HOST CLUB> Responsibilities:

- Provide the golf course and facilities as per Schedule A
- Make available all club facilities i.e. clubhouse, F&B outlets, Practice Facilities, Locker Rooms, etc.
 - Provide complimentary practice balls for warm-up prior to each round
 - Inform PGA of Canada Atlantic officials on the status of wireless internet
 - Communicate dress code to PGA of Canada Atlantic office
- Competition/Course Set-Up:
 - No special conditioning is expected
 - As per PGA of Canada Atlantic guidelines (see Schedule C)
 - Hazard lines clearly marked
 - Pin sheets to be provided
 - Inform PGA of Atlantic Canada of any Local Rules
 - Arrange a Rules Official (to be paid by the PGA of Canada Atlantic)
 - In conjunction with the Rules Official and PGA of Canada Atlantic Officials, properly mark the course
- Registration, Scoring, etc.:
 - Provide tables and chairs at <1ST/10TH TEE>
 - Provide scoring area with table and chairs
 - Provide area for posting scores
 - Provide secure area for storage of PGA of Canada Atlantic equipment as required
 - Provide tables as required for on course food/water stations
 - A microphone to be available as required
 - Make available office equipment as required i.e. photocopier, etc.



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- Recruit volunteers for the following positions (as confirmed and deemed necessary by the PGA of Canada Atlantic):
 - Scoring: assist with scorecards and scoreboards, walking scorers
 - Spotters where appropriate on the golf course
 - Assisting in tournament set-up and take-down
- <HOST CLUB> representative to participate in closing ceremonies
- Provide permission to use golf course logo on all event correspondence.
- Allow PGA of Canada Atlantic full promotion access
 - Sponsor recognition and signage
 - Allow distribution of food and beverage at refreshment areas

PGA of Canada Atlantic Responsibilities:

- Partner with <HOST CLUB> to ensure full benefit and promotion for the club and that the event addresses the needs of <HOST CLUB>
 - Work with <HOST CLUB> on a regular basis well in advance of the event
 - <HOST CLUB> recognized in all promotion and communication
 - Sponsor packages
 - On-site PGA Official during the event
- PGA Partners
 - Ensure the event is supported with strong reputable Corporate Partner(s)
 - Partners not to conflict with <HOST CLUB> relationships
- Administration
 - Communicate event to all PGA Professionals
 - Register and collect fees from all PGA Professional competitors
- Event promotion
 - Included on PGA of Canada Atlantic website
 - Promote to PGA Professionals
 - Communicate with the media
 - Press releases, twitter updates
 - Communicate post-event recap to the media
- Administration and set-up
 - Communicate and post event agenda
 - Set-up registration, starting and scoring areas
 - Sponsor and event signage
 - Provide any additional required course accessories



2023 Tournament Program – May 24th, 2023

- Tournament Operations
 - Starting
 - Prepare draw and post starting times
 - Confirmation of tee times
 - Provide scorecards, pin and rules sheets to competitors
 - Scoring
 - Collect cards
 - Post scores
 - Communicate results

- Closing Ceremonies
 - Prize Presentation
 - Sponsor and Club recognition

<HOST CLUB>

PGA of Canada Atlantic

PER: _____
Authorized Club Official <NAME>, <TITLE>

PER: _____
Lindon Garron, Executive Director

DATE: _____

DATE: _____



SCHEDULE A

Agenda Details

<EXAMPLE 1>

- Day 1: <Pro-Am Shotgun Start at 1pm>
- Day 2: <Tee times beginning at 9:00 am>
- Day 3: <Tee times beginning at 7:30 am>
NOTE: Appropriate Starters Times are to be allocated after the last groups.
- Make times available for a practice round for the competitors. This should be made available the day prior to the tournament. Inform the PGA of Atlantic Canada of the booking policy and fees (if applicable) for practice rounds.

<EXAMPLE 2>

Day 1: Pro-Am

- 10:00 am Arrival of PGA of Atlantic Canada Officials
Set-up registration, signage, tent and fruit/water station
- 12:00 pm Registration and practice facility opens
- 1:00 pm Shotgun start for Pro-Am
- 6:30 pm Reception/Dinner following golf
Prize Presentation

Day 2: Round 1 of Championship

- 7:00 a Practice Facility open
- 9:00 am First tee time

Day 3: Round 2 of Championship

- 6:00am Practice Facility open
- 7:30am First tee time
- 2:00pm Completion of Play
- 2:30pm Closing Prize presentation



SCHEDULE B

Financial Details

<HOST CLUB> will receive all revenues from the Pro-Am Amateur Teams and 80% of Local Sponsorship and will realize a profit on:

- Pro-Am Dinner
- Power Carts
- Tee Gifts (depending on discount extended by the supplier)
- Excess of Total Pro-Am Revenue minus Total Pro-Am Expenses

<HOST CLUB> will be responsible to:

- Provide the Pro-Am Dinner at a mutually agreed upon price
- Provide a Tee Gift for the amateurs (Wholesale ... 40% of Entry Fee)

The PGA of Canada Atlantic will be responsible to:

- Provide prizes for the Pro-Am (value determined in advance)
- Compensate the Rules Official

Cart fees are the responsibility of individual PGA professionals

<HOST CLUB> will pay the following to the PGA of Canada Atlantic:

- Wholesale value of Pro-Am Prizes
- 20% of Local Sponsorships

NOTE: Complete financial details will be represented in a comprehensive Pro-Am Budget presented to the club demonstrating the opportunity for financial benefit for the club.



2023 Tournament Program – May 24th, 2023

SCHEDULE C

Course Set-Up

The course setup guidelines will be adhered to unless it is not feasible in consultation with the Host PGA Professional at the host venue. Modifications will be made at the discretion of the Tournament Committee.

It is expected that the course be set up in a fair and equitable manner with the goal being to establish good scoring conditions.

- Pins are to be fair
- Course length to be reasonable and established by Tournament Committee
- Female professionals (Members and Apprentice Professionals) will play from a forward set of tees dependent on the course.
- Consideration given to course conditions i.e. excessively wet
- Care taken in tee positions taking into account overall difficulty of the hole
- Excessive forced carries are to be avoided