



**Position:** Apprentice/Assistant Professional

**Term:** 8 Month Position

## **Apprentice/Assistant Professional**

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Valley Ridge Golf Club is seeking the service of highly motivated and energetic Assistant/Apprentice Professional to join our team for the 2022 season and beyond. The successful candidate will have a great opportunity to work and learn from very experienced professional team while they advance their career in a team friendly environment.

Reporting to the Head Professional, the Apprentice/Assistant Professional will play an active role in the overall success of our golf operations, and will help deliver exceptional customer service to our members and guests.

## **About Valley Ridge Golf Club**

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Valley Ridge Golf Club is a privately owned, semi-private facility located only 15 minutes from downtown on the west side of the city of Calgary, in a secluded valley along the scenic Bow River. Our 18 hole championship golf course, features tree lined fairways on the front nine followed by amazing panoramic views on the back nine. We are a busy year round facility that hosts numerous corporate tournaments, weddings and banquets. Valley Ridge Golf Club finds itself entering into the 2022 golf season with heightened enthusiasm and higher expectations. The management team and staff are committed to creating a welcoming and elegant atmosphere for all of our members and guests.

## **Roles & Responsibilities**

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- Provide exceptional service to our members and guests on a daily basis.
- Tee sheet management and counter duties.
- Oversee and run the Senior Snips league for the upcoming season.
- Oversee and manage the outside service department, which includes roughly 20 employees.
- Assist Head Professional and other professionals with all member events.
- Club Repair and Fitting.
- Instruction and Coaching programs.
- Assist with corporate tournaments and events.
- Assist with junior programs and camps.
- Merchandising and social media.
- Adhering and enforcing club policies and procedures set by management.
- Play with members and guests through the season.

## **Preferred Qualifications**

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- PGA of Canada member in good standing.
- Product knowledge and club fitting experience.
- Teaching experience in private and group settings.

- A commitment to providing the highest level of customer service.
- Ability to work and learn in a team environment and wants to be involved in all aspects of the golf shop operation.
- Experience working with Golf Canada software and Golf Genius would be an asset.
- Strong interpersonal, communication and organizational skills.
- Leadership desire and capability.

### **Compensation**

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- Salary: \$3,200 to 3,500 per month
- Term: 8 Month Position
- 90 % Teaching Revenue
  - Based on recent seasons revenue potential exceeds \$20,000
- 2022 PGA of Canada Dues
- Tournament Allowance
- Education Allowance
- Clothing Allowance
- Manager Meal Account
- Staff Player Package

Please note that the Valley Ridge Golf Club currently has a Mandatory Vaccination Policy. Proof of vaccination is required as a condition of employment. We will accommodate valid reasons under human rights law.

All interested candidates should submit their resume, in strict confidence, along with a detailed cover letter explaining why they would be a great candidate for the Assistant/Apprentice position at Valley Ridge Golf Club to:

**Chris Paskin**

**Head Professional**

**Email: [cpaskin@valleyridgegolf.com](mailto:cpaskin@valleyridgegolf.com)**

**Phone: 403.221.9682 Ext: 222**

**Deadline for application is Friday January 28<sup>th</sup> at 6pm.**

**Thank you to all applicants for their interest, only those selected for an interview will be contacted.**