



**Position:** Assistant/Apprentice Golf Professional

**Facility:**

The Edmonton Country Club, one of Alberta's premier private golf clubs, is located along the picturesque banks of the North Saskatchewan River minutes from downtown but seemingly far from the city. Established in 1896, and currently celebrating its 125<sup>th</sup> anniversary, the Edmonton Country Club is steeped in a tradition of excellence. The course was redesigned by famous Canadian golf architect Stanley Thompson between 1945-1947 and represents the best of Thompson's design features in a serene, parkland setting. With a full and active membership and a desire to continually enhance the facilities, the club will complete an 18-hole greens and bunker renovation in 2023 while remaining open for member play during the construction period.

**Location:**

Edmonton, Alberta

**Deadline to Apply:**

Friday, December 10<sup>th</sup>, 2021

**Website:**

[www.edmontoncountryclub.com](http://www.edmontoncountryclub.com)

**Job Summary:**

Reporting to the Head Golf Professional, the Assistant Professional will play an active role in executing the successful and efficient operation of our golf department. The successful candidate will be personable, professional, possess excellent communication skills, and will be member-focused with firsthand experience in delivering exceptional service.

**Responsibilities:**

- Present the highest standard of professionalism for our team of golf professionals and supporting golf services staff to follow
- Assist in organization and execution of golf activities including, but not limited to member events/tournaments, member leagues, corporate/charity events, winter golf simulators, lesson programs, and the tee-time reservation system
- Assist in organizing and merchandising Pro Shop inventory
- Ability to tactfully enforce and maintain club policies
- Assist Head Professional as required and perform other duties and special projects as assigned.
- Play golf with members

**Qualifications:**

- Leadership desire and capability
- Experience teaching golf with a desire and capacity to be an active instructor
- Retail sales experience with a genuine entrepreneurial approach
- Club fitting and club repair knowledge and experience
- Strong communication and customer service skills
- Team player who wants to be involved in all aspects of Pro Shop operations
- Member in good standing with the PGA of Canada
- Strong communication and customer service skills
- Highly organized, efficient, and detail oriented
- Problem solving ability and focused on continually improving the member experience.
- Experience and proficiency with Jonas, Golf Genius, Club Car Visage software are assets.

**Compensation:**

- 8-9 month position
- Competitive monthly salary commensurate with experience
- 100% of lesson revenue
- Equipment package and clothing allowance
- PGA of Canada dues reimbursed at end of golf season
- Sales incentive potential
- Tournament entry fee allowance
- Education allowance

**Contact Information:**

Interested candidates are invited to email their resume, in strict confidence, along with a detailed cover letter which addresses your qualifications and describes your alignment/experience with this position to:

**Chris Hughes,**  
**Head Golf Professional**  
[chris.hughes@edmontoncountryclub.com](mailto:chris.hughes@edmontoncountryclub.com)

Please note that the Edmonton Country Club currently has a Mandatory Vaccination Policy. Proof of vaccination is required as a condition of employment. We will accommodate valid reasons under Human Rights Law.

Applications will be accepted until **Friday, December 10<sup>th</sup>, 2021**. We thank you in advance for your interest, however only candidates moving to the interview stage will be contacted.